

**REQUEST FOR QUOTATION (RFQ)**

NAME & ADDRESS OF FIRM:	DATE: 10 July 2015
	REFERENCE: RfQ15/01054

Dear Sir / Madam:

We kindly request you to submit your quotation for **specialized equipment and tools for 10 public utility companies**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **24 July 2015, 16:30 (Moldova local time)** and via e-mail or courier mail to the address below:

United Nations Development Programme in Moldova
131, 31 August 1989 Street, MD-2012 Chisinau, Republic of Moldova
Attention: Registry Office/Procurement
tenders-Moldova@undp.org

Quotations shall be submitted in English or Romanian duly signed and stamped and shall be marked with the note "**RfQ15/01054 - specialized equipment and tools**".

Quotations submitted by email must be limited to a maximum of 5MB, virus-free and no more than 5 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP
Customs clearance, if needed, shall be done by:	<input type="checkbox"/> UNDP <input checked="" type="checkbox"/> Supplier/Offorer <input type="checkbox"/> Freight Forwarder
Exact Address of Delivery Location (identify all, if multiple)	<input checked="" type="checkbox"/> _As per Delivery Addresses included in Annex 1
Latest Expected Delivery Date and Time (<i>if delivery time exceeds this, quote may be rejected by UNDP</i>)	<input checked="" type="checkbox"/> <u>45 calendar days from the issuance of the Purchase Order (PO)</u>

Packing Requirements	<input checked="" type="checkbox"/> Goods shall be packed in accordance with industry standards.
Mode of Transport	<input type="checkbox"/> AIR <input type="checkbox"/> SEA <input checked="" type="checkbox"/> LAND <input type="checkbox"/> OTHER
Preferred Currency of Quotation ¹	<input checked="" type="checkbox"/> United States Dollars <input type="checkbox"/> Euro <input type="checkbox"/> Moldovan Lei Reference date for determining UN Operational Exchange Rate: 24 July 2015
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Warranty for minimum period of 1 year <input checked="" type="checkbox"/> Technical Support
Deadline for the Submission of Quotation	24 July 2015, 16:30 (Moldova local time)
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Others:
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Detailed technical description of the offered goods; <input checked="" type="checkbox"/> Certificates of quality for the offered equipment; <input checked="" type="checkbox"/> Statement or certificate of origin for the offered equipment; <input checked="" type="checkbox"/> Name and address of authorized service in Moldova; <input checked="" type="checkbox"/> Quality Certificates (ISO, etc.); <input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer); <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.
Period of Validity of Quotes starting the Submission Deadline Date	<input type="checkbox"/> 60 days <input checked="" type="checkbox"/> 90 days <input type="checkbox"/> 120 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms ²	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	0.1% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.

¹ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

² UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price³; <input checked="" type="checkbox"/> Minimum 5 years experience in the field; <input checked="" type="checkbox"/> Availability of certificates of quality and origin for the offered equipment; <input checked="" type="checkbox"/> Availability of authorized service in Moldova and comprehensiveness of after-sales services; <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions; <input checked="" type="checkbox"/> Maximum delivery period not to exceed 45 working days upon signature of contract.
UNDP will award to:	<input checked="" type="checkbox"/> One supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ	<input checked="" type="checkbox"/> Schedule of Requirements and Technical Specifications (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ⁴	Olesea Cazacu, Project Manager Olesea.cazacu@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

³ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

⁴ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Dafina Gercheva,
Resident Representative

Schedule of Requirements and Technical Specifications

I. Background Information

In the context of local public administration reform and decentralization, the Government of the Republic of Moldova, with the support of Joint Integrated Local Development Programme (JILDP) committed to actively promote, stimulate and support the application of 'inter-municipal cooperation' (IMC) tools. They aim to increase LPA capacities to create economies of scale among municipalities to better plan for, invest in and deliver qualitative services, as well as to promote economic development.

In this regard, 10 pilot IMC utility companies have been created in rural area in order to deliver all-inclusive communal services on inter-municipal platform (serving several neighbourhood communities). Particularly, this public utility companies aiming to deliver the following services: management and maintenance of water and sewerage systems, roads, public lighting, as well as waste management, electrical and plumbing works.

In this context, JILDP is implementing a comprehensive assistance package to strengthen the capacities of the established IMC public utility companies (personnel training, business feasibility documentation, specialized equipment and tools).

II. Scope of Contract

The scope of contract includes the supply of **specialized tools and equipment for public utility companies**. Detailed technical specifications of the equipment are described below.

II. Delivery Addresses:

#	Delivery place
1.	Chișcăreni village, Sângerei rayon
2.	Chetrosu village, Drochia rayon
3.	Lipcani town, Briceni rayon
4.	Corlateni village, Rascani rayon
5.	Ciuciuleni village, Hancesti rayon
6.	Peresecina village, Orhei rayon
7.	Razeni village, Ialoveni rayon
8.	Congaz village, Gagauz Yeri ATU
9.	Ermoclia village, Stefan Voda rayon
10.	Gura Galbenei village, Cimislia rayon

III. Warranty and Maintenance

Offerors shall provide evidence of local authorized technical support services availability for the offered equipment.

IV. Technical Specifications:

#	Items	Descriptions	Quantity
1.	Plastic welding equipment <i>(in Romanian: Aparat de sudat plastic)</i>	Type: Professional; Mark: CE Voltage: 220 V; Frequency: 50 Hz, Rated Power: minimum 1200W; Working Temperature: 50 -300 °C; Range of Sockets: 20-60 cm, Portable with metallic case; Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents confirming quality of goods.	10
2.	Metal welding equipment <i>(in Romanian: Aparat de sudat metal)</i>	Type: Professional; Mark: CE Type: Inverter; Voltage: 220 V; Power settings: 10-250 A; Rated input power capacity – minimum 7 KW; No load voltage – 62 V, Usable electrode – 1,6-5 mm, Weight 8-10 kg; Complete set welding accessories: electrode holder, earth clamp, brush/hammer, welding mask; Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents confirming quality of goods.	10
3.	Moto-Pump <i>(in Romanian: Motopompă drenaj cu furtun)</i>	Type: Professional; Mark: CE Capacity: minimum 75 m ³ /h; Fuel - gasoline; Fuel tank capacity- min 3,5 L; Engine type: 4-stroke, single cylinder, air cooled; Weight: 25 – 30 kg; Suction head – min 8 m, Total head – min 25 m; Hose kits – min 10+10 meters; Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents confirming quality of goods.	10
4.	Submersible Trash Pump <i>(in Romanian: Pompă drenaj-fecaloidă cu furtun)</i>	Type: Professional; Mark: CE Voltage: 220 V; Power: minimum 1300 W, Capacity: 250-300 liters/min; Head – up to 10 m; Stainless steel pump body; Hose kits accessory(min 10+10 meters); Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
5.	Gasoline Generator <i>(In Romanian: Generator electric pe benzină)</i>	Type: Professional; Mark: CE Portable (with wheels); Voltage - 220 V; Power - minimum 7 KW; Startup type: manual & electrical; Fuel type – gasoline; Fuel tank capacity – minimum 20 liters. Warranty: minimum 12 months warranty; Operating and	10

#	Items	Descriptions	Quantity
		maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	
6.	Air Compressor with accessories <i>(in Romanian: Compresor cu accesorii)</i>	Type: Professional; Mark: CE Portable; Voltage - 220 V; Power - minimum – 1800 W; Equipped Accessories: Standard compressor accessories of 5 pcs + coiled hose compressor 8m/8 bars (2 pcs) + painting gun (0.6 L, 3 x 3.5 bars). Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
7.	Chainsaw <i>(in Romanian: Motoferestrău)</i>	Type: Professional; Mark: CE Cylinder capacity 45-55 cm ³ ; Engine power 2,5-3 kW; Guide bar length – 35 - 45 cm; Choke & Primer for a reliable cold star; Fuel type – gasoline; Fuel tank capacity – minimum 0,25 liters; aluminium cylinder and crankcase for reduced weight Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
8.	Angle grinder #1 <i>(in Romanian: Polizor unghiular)</i>	Type: Professional; Mark: CE Disc diameter – 115 mm; Rated power input – minimum 720 W; No-load speed – minimum 2800 rot/min; Sunroof handle ergonomically; Anti-rotation protective guard; Vibration Control; Accessories: disc metal x 5 pcs, disc concrete (beton) – 5 pcs. Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
9.	Angle grinder #2 <i>(in Romanian: Polizor unghiular)</i>	Type: Professional; Mark: CE Disc diameter – 125 mm; Rated power input – 1500 W; No-load speed minimum 2800 rot/min; Sunroof handle ergonomically; Anti-rotation protective guard; Vibration Control; Accessories: disc metal x 5 pcs, disc concrete (beton) – 5 pcs. Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
10.	Angle grinder #3 <i>(in Romanian: Polizor)</i>	Type: Professional; Mark: CE Disc diameter – 230 mm; Rated power input – 2200 W; No-load speed – min 6500 rot/min; Sunroof handle	10

#	Items	Descriptions	Quantity
	<i>unghiular)</i>	ergonomically; Anti-rotation protective guard; Vibration Control; Accessories: disc metal x 5 pcs, disc concrete (beton) – 5 pcs. Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	
11.	Impact Drill <i>(in Romanian: Mașină de găurit cu percuție)</i>	Type: Professional; Mark: CE Rated power input – minimum 700 W, No-load speed – minimum 3000 rot/min; Drilling diameter - 30 mm (in wood), 12 mm (in steel), 18 mm (in masonry), 16 mm (in concrete); Continuously variable speed control; Right-hand/left-hand rotation; Ato-Lock; Softgrip. Accessories: Drill set metal (min 18 pcs), Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
12.	Rotary Hammer Drill <i>(In Romanian: Ciocan rotopercutor)</i>	Type: Professional; Mark: CE Rated power input –minimum 850 W; No-load speed – minimum 900 rot/min; impact energy – minimum 3.2 J; Drilling diameter - 4-28 mm; Right-hand/left-hand rotation; Overload clutch; vibration damping system; Speed preselection for adjusting to suit any application; Forward/reverse rotation for dislodging jammed drill bits; Rotation stop for chiselling; Accessories: Drill set SDS-plus (min 12 pcs). Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
13.	Lawnmower <i>(In Romanian: Mașină de tuns iarbă)</i>	Type: Professional; Mark: CE Cylinder displacement - min 125 cm ³ ; Power – minimum 1.6 kW, Cutting height 30 – 80 mm; Grass Collector – minimum 50 liters; Handle height adjustment; Cutting deck material – Steel; Fuel type – gasoline. Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
14.	Screwdriver & Pliers Set <i>(In Romanian: Set de clești și șurubelnițe pentru electrician)</i>	Type: Professional; Mark: CE Manufactured from chrome vanadium steel; Fully Insulated 1000 V. Set will include min 10 pieces (mandatory will include 5.5x125 mm, 4x100, PH2x100, PH0x60, indicator 3.5 mm, diagonal site cutter, cable stripper, long nose pliers,	10

#	Items	Descriptions	Quantity
		combination pliers, voltage tester). Quality/conformity certificate, other certificates/documents	
15.	Universal Tool Kit Set – manual tools <i>(In Romanian: Set de scule universale pentru lăcătuș)</i>	Type: Professional; Mark: CE Manufactured from chrome vanadium steel; Minimum 84 pieces (1/4 + 3/8 assortment); key for pipes 2' ("cheie pentru țevi - газовый ключ №2"); Quality/conformity certificate, other certificates/documents	10
16.	Portable cement mixer <i>(In Romanian: Betonieră portabilă)</i>	Type: Professional; Mark: CE Voltage: 220V, Volume: 160 liters, Power: minimum 0,75 HP. Quality/conformity certificate, other certificates/documents	10
17.	Professional metallic scale <i>(In Romanian: Scară)</i>	Type: Professional; Mark: CE Professional; Metallic; 3+/6+/8+ meters; 3*14 St. Quality/conformity certificate, other certificates/documents	10
18.	Extension cord on spool <i>(In Romanian: Prelungitor pe bobină)</i>	Type: Professional; Mark: CE Professional; Length – 40 meters; 3 x 1.5; 4 Sockets; Quality/conformity certificate, other certificates/documents	10
19.	Professional Tool Kit Case key with locks - Equipped <i>(In Romanian: Cutie pentru instrumente mare cu lacate din metal echipată)</i>	Type: Professional; Mark: CE Metallic; Dimension: min 400x200x150mm; Quality/conformity certificate, other certificates/documents Accessories: multimeters, measured current tong, dielectric gloves, universal claw (for both concrete and wood), safety belt, metal detector voltage.	
20.	Trimmer – grass cutting equipment <i>(In Romanian: Motocoasă)</i>	Type: Professional; Mark: CE Power output minimum 1kW Disc diameter – 400-450 mm (metallic); Overall length 1,75–1,9 m; Speed - min 7000 rot/min; Fuel type – gasoline. Fuel tank capacity 0,5 – 0,75 l; Accessories: Helmets; Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
21.	Auger <i>(In Romanian: Mașină de găurit în pământ)</i>	Type: Professional; Mark: CE Cylinder capacity – minimum 70 cm ³ ; Engine power – minimum 3 kW; Auger Length -80-90 cm; Fuel type – gasoline; Accessory: set with minimum 4 auger bits - with diameters 80 mm, 100 mm, 150 mm and 200 mm. Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10

#	Items	Descriptions	Quantity
22.	High-pressure cleaner <i>(In Romanian: Mașină de spălat cu presiune)</i>	Type: Professional; Mark: CE Portable (with wheels); Voltage: 220V, Power rating – minimum 2.8 kW Pressure 10-160 bar, Flow rate – min 550 l/h, Max. feed temperature -40°C; Trigger gun; High-pressure hose - minimum 10 meters; Anti-twist system; Power nozzle; Pressure cut-off; Brass water inlet fitting; Large fine mesh water filter; Spray lance; Pole three-phase motor with air and water cooling; Metallic corpus (latun). Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10
23.	Diesel Heater <i>(In Romanian: Aerotermă portabilă pe motorină)</i>	Type: Professional; Mark: CE Portable (with wheels); Fuel type – diesel; Fuel tank – min 25 liters Heating area – 250- 300 m ² ; Capacity – minimum 35 kW; Termostat, Weight 25-30 kg. Fuel consumption –3,5-3 l/h. Warranty: minimum 12 months warranty; Operating and maintenance manuals in Russian and/or Romanian languages; Quality/conformity certificate, other certificates/documents	10

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁵*(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁶)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No.15/01054:

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
1	Plastic welding equipment <i>(in Romanian: Aparat de sudat plastic)</i>	10			
2	Metal welding equipment <i>(in Romanian: Aparat de sudat metal)</i>	10			
3	Moto-Pump <i>(in Romanian: Motopompă drenaj cu furtun)</i>	10			
4	Submersible Trash Pump <i>(in Romanian: Pompă drenaj-fecaloidă cu furtun)</i>	10			
5	Gasoline Generator <i>(In Romanian: Generator electric pe benzină)</i>	10			
6	Air Compressor with accessories <i>(in Romanian: Compresor cu accesorii)</i>	10			
7	Chainsaw <i>(in Romanian: Motoferestrău)</i>	10			
8	Angle grinder #1 <i>(in Romanian: Polizor unghiular)</i>	10			
9	Angle grinder #2 <i>(in Romanian: Polizor unghiular)</i>	10			
10	Angle grinder #3 <i>(in Romanian: Polizor unghiular)</i>	10			
11	Impact Drill <i>(in Romanian: Mașină de găurit cu percuție)</i>	10			
12	Rotary Hammer Drill <i>(In Romanian: Ciocan rotopercutor)</i>	10			
13	Lawnmower <i>(In Romanian: Mașină de tuns iarbă)</i>	10			
14	Screwdriver & Pliers Set <i>(In Romanian: Set de clești și șurubelnițe pentru electrician)</i>	10			
15	Universal Tool Kit Set – manual tools <i>(In Romanian: Set de scule universale pentru lăcătuș)</i>	10			

⁵ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁶ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

16	Portable cement mixer (In Romanian: Betonieră portabilă)	10			
17	Professional metallic scale (In Romanian: Scară)	10			
18	Extension cord on spool (In Romanian: Prelungitor pe bobină)	10			
19	Professional Tool Kit Case key with locks - Equipped (In Romanian: Cutie pentru instrumente mare cu lacate din metal echipată)	10			
20	Trimmer – grass cutting equipment (In Romanian: Motocoasă)	10			
21	Auger (In Romanian: Mașină de găurit în pământ)	10			
22	High-pressure cleaner (In Romanian: Mașină de spălat cu presiune)	10			
23	Diesel Heater (In Romanian: Aerotermă portabilă pe motorină)	10			
Total Prices of Goods⁷					
Add : Cost of Transportation to 10 addresses					
Total Final and All-Inclusive Price Quotation					

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Time			
Warranty and After-Sales Requirements			
a) Availability of authorized service in Moldova			
b) Minimum one (1) year warranty			
c) Brand new replacement if Purchased Unit is beyond repair			
d) Others			
Delivery to specified addresses in Moldova (10 locations in regions)			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			
Other requirements [pls. specify]			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

⁷ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.

9.2 Refuse to accept delivery of all or part of the goods.

9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 **Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 **Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.